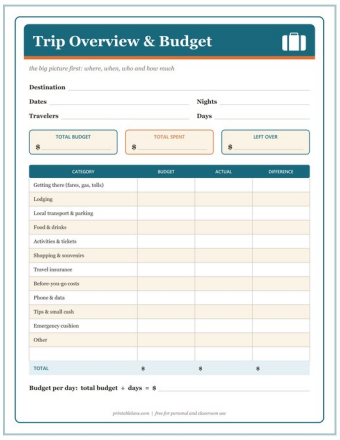
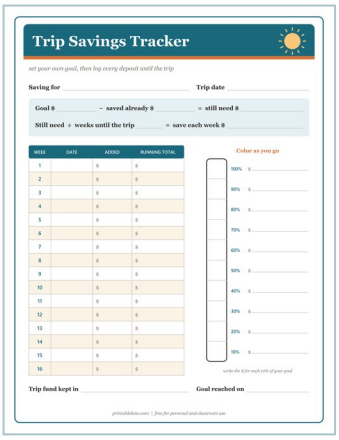
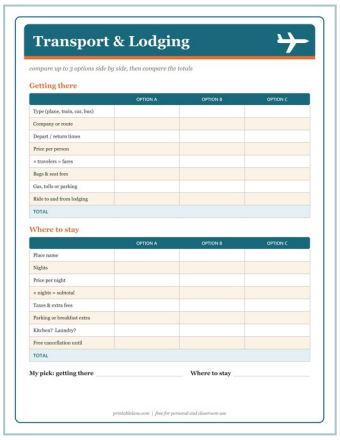
FREE PRINTABLE

Vacation & Trip Budget Planner

9 pages to plan, save, track and review your trip spending





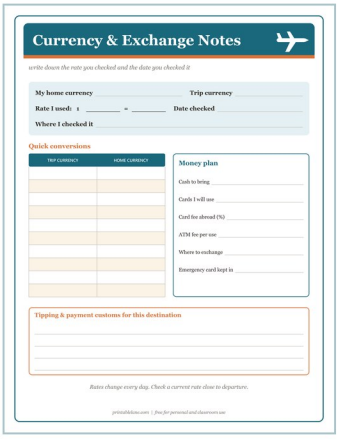


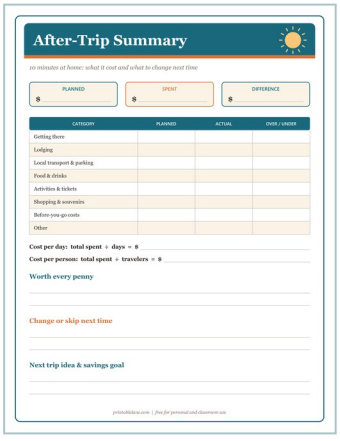












Trip Overview & Budget

the big picture first: where, when, who and how much

Destination _____

Dates _____ **Nights** _____

Travelers _____ **Days** _____

TOTAL BUDGET	TOTAL SPENT	LEFT OVER
$ _____	$ _____	$ _____

CATEGORY	BUDGET	ACTUAL	DIFFERENCE
Getting there (fares, gas, tolls)			
Lodging			
Local transport & parking			
Food & drinks			
Activities & tickets			
Shopping & souvenirs			
Travel insurance			
Before-you-go costs			
Phone & data			
Tips & small cash			
Emergency cushion			
Other			
TOTAL	$	$	$

Budget per day: total budget ÷ days = $ _____

Trip Savings Tracker

set your own goal, then log every deposit until the trip

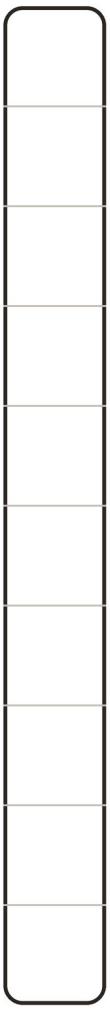
Saving for _____ **Trip date** _____

Goal $ _____ **– saved already $** _____ **= still need $** _____

Still need ÷ weeks until the trip _____ **= save each week $** _____

WEEK	DATE	ADDED	RUNNING TOTAL
1		$	$
2		$	$
3		$	$
4		$	$
5		$	$
6		$	$
7		$	$
8		$	$
9		$	$
10		$	$
11		$	$
12		$	$
13		$	$
14		$	$
15		$	$
16		$	$

Color as you go



100% $ _____

90% $ _____

80% $ _____

70% $ _____

60% $ _____

50% $ _____

40% $ _____

30% $ _____

20% $ _____

10% $ _____

write the $ for each 10% of your goal

Trip fund kept in _____ **Goal reached on** _____

Transport & Lodging

compare up to 3 options side by side, then compare the totals

Getting there

	OPTION A	OPTION B	OPTION C
Type (plane, train, car, bus)			
Company or route			
Depart / return times			
Price per person			
× travelers = fares			
Bags & seat fees			
Gas, tolls or parking			
Ride to and from lodging			
TOTAL			

Where to stay

	OPTION A	OPTION B	OPTION C
Place name			
Nights			
Price per night			
× nights = subtotal			
Taxes & extra fees			
Parking or breakfast extra			
Kitchen? Laundry?			
Free cancellation until			
TOTAL			

My pick: getting there _____ **Where to stay** _____

Daily Spending Log

write it down the same day, even the small coffee

Trip _____ **Daily budget $** _____

DAY / DATE	WHAT I BOUGHT	CATEGORY	PAID WITH	LOCAL	HOME $

Day totals

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
$ _____	$ _____	$ _____	$ _____	$ _____	$ _____	$ _____

Food Budget

plan meals per day so eating out does not eat the budget

Food budget $ _____ **÷ days** _____ **= per day $** _____

Example only: $350 food budget ÷ 7 days = $50 a day. Use your own numbers.

DAY	BREAKFAST	LUNCH	DINNER	SNACKS & DRINKS	DAY TOTAL
1					$
2					$
3					$
4					$
5					$
6					$
7					$
				FOOD TOTAL	$

Groceries & snacks to buy

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

_____ $ _____

Places to eat I want to try

_____

_____

_____

_____

_____

_____

_____

Activities & Tickets

tours, museums, shows and day trips, with booking details

Activities budget $ _____ **Spent so far $** _____

ACTIVITY	DATE	TIME	PRICE EACH	PEOPLE	TOTAL	BOOKED	CONF. #
						☐	
						☐	
						☐	
						☐	
						☐	
						☐	
						☐	
						☐	
						☐	
						☐	
						☐	
						☐	
				TOTAL	$		

Free things to do

Opening hours & booking notes

Before You Go Checklist

the small costs that show up before the trip starts

ITEM	NEED?	COST	DONE	NOTES
Check passport or ID expiry dates	☐	$	☐	
Travel insurance	☐	$	☐	
Pet care or plant sitter	☐	$	☐	
Ride or parking to the airport / station	☐	$	☐	
Luggage, bag tags or repairs	☐	$	☐	
Travel-size toiletries	☐	$	☐	
Medications and refills	☐	$	☐	
Phone plan or data for the trip	☐	$	☐	
Chargers and plug adapters	☐	$	☐	
Snacks for the travel day	☐	$	☐	
Copies of key documents	☐	$	☐	
Ask bank about card use abroad	☐	$	☐	
Hold mail or deliveries	☐	$	☐	
Download tickets and maps	☐	$	☐	
	☐	$	☐	
	☐	$	☐	
BEFORE-YOU-GO TOTAL		**$**		

Copy this total to the Before-you-go costs line on the Trip Overview page.

Currency & Exchange Notes

write down the rate you checked and the date you checked it

My home currency _____ **Trip currency** _____

Rate I used: 1 _____ = _____ **Date checked** _____

Where I checked it _____

Quick conversions

TRIP CURRENCY	HOME CURRENCY

Money plan

Cash to bring _____

Cards I will use _____

Card fee abroad (%) _____

ATM fee per use _____

Where to exchange _____

Emergency card kept in _____

Tipping & payment customs for this destination

_____

_____

_____

_____

Rates change every day. Check a current rate close to departure.

After-Trip Summary

10 minutes at home: what it cost and what to change next time

PLANNED	SPENT	DIFFERENCE
$ _____	$ _____	$ _____

CATEGORY	PLANNED	ACTUAL	OVER / UNDER
Getting there			
Lodging			
Local transport & parking			
Food & drinks			
Activities & tickets			
Shopping & souvenirs			
Before-you-go costs			
Other			

Cost per day: total spent ÷ days = $ _____

Cost per person: total spent ÷ travelers = $ _____

Worth every penny

Change or skip next time

Next trip idea & savings goal